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# Global Atlanta Innovative Teaching (GAIT) Grants

**2024-25**

**Application must include:**

* The completed application cover form, below
* A narrative of no more than three pages with proposal details including:
	+ ***Proposed Innovation.*** Please include course information: course name/number, syllabus
	+ ***Proposed Budget.***  Please explain how you will use the money and include a detailed budget with justification/explanation for each budget item.
	+ ***Schedule*** for integration of the proposed project in the classroom setting
	+ ***Assessment Criteria*** you will use: survey, student feedback form, etc.

***Note:*** If requesting funds for software/hardware, you must include a letter from your department chair.This letter must outline a departmental management plan for long-term sustainability of those materials in your department or confirm that the hardware goes to CFDE after the grant ends.

**Application Cover Form**

**Name:**

**Position Title:**

**School:**

**Department/Program:**

**Campus Mailing Address:**

**Phone Number:**

**Emory Email Address:**

**Co- Applicant Information** (if applicable)

**Name (Co-Ap):**

**Position Title (Co-Ap):**

**School (Co-Ap):**

**Department/Program (Co-Ap):**

**Email Address (Co-Ap):**

**Funding Details**

*In the narrative file, please* *include a detailed budget totaling to this amount along with justification/explanation for budget items.*

**Amount Requested:**

(maximum award amount $3,000)

**Speedtype 10-Digit Number for Award Transfer:**

**Course Information**

**Semester Course Will be Offered**

\_\_\_\_\_\_ Fall 2024

\_\_\_\_\_\_ Spring 2025

**Course Number:**

(ex. NURS203)

**Course Title:**

(ex. Transition to Professional Nursing)

*Please submit all application materials via email to the Halle Institute,* *halle.global@emory.edu**.*