



FIRST

In breakout room, meet your team & create a name
Choose 1 person to share their screen
Choose 1 person to fill in the form

RETURN TO MAIN ROOM WHEN THAT IS COMPLETE

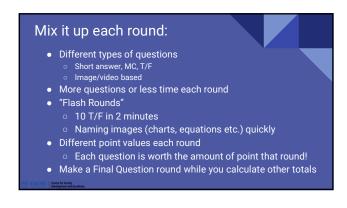
THEN

3 Rounds/3 Minutes per Round
Come back to main room once you submit your form each round
You will get a new link in the chat for each round

Round 1: https://forms.gle/rJEthwgHu2sjJhAh6
Round 2: https://forms.gle/Ew7UNcEzMtBwuPjH8
Round 3: https://forms.gle/habmJbcD3Aoy31Fa6

1. Create a Google Form for each round
2. View the responses in a spreadsheet
a. Combine the forms on one spreadsheet by adding the responses to an existing spreadsheet
3. Use breakout rooms to create teams
4. Enable "share screen" for everyone (security settings)
5. Share the form for each round in chat right before sending them to breakout rooms

After you set up breakout rooms but before they go into breakout rooms: Select "Options" (bottom left) and **Breakout Room** • Allow participants to return to main room at any time Countdown Breakout rooms will automatically close after X **Settings** minutes • Notify me when time is up • Countdown after closing breakout rooms: 10 to 15 seconds EMORY | Center for faculty |





Alternative to Google Forms Pros: Gives live score updates Can be imbedded into Google Slides/ppt so you don't have to change windows or use breakout rooms Lots of other activities in addition to multiple choice Cons: Not as great for team trivia Works best if participants use their ____phone