

tips + resources  
for teaching/learning  
and presenting  
via Zoom

# ZOOM BEST PRACTICES



## COMPUTER SET UP

- Make sure the camera lense is at eye level
- The computer should be placed on a desk at arm's length away, not on your lap



## LIGHTING

- The natural light reflects best when facing toward a window
- If you do not have enough light, a lamp behind the computer works as well



## ETHICS

- Dress professionally
- Most of the meetings could be recorded for future usage
- Communicate with others with respect



## VIRTUAL BACKGROUND

- Zoom has provided some sample backgrounds
- From the settings menu on zoom you can choose virtual background



## DISSERTATION DEFENSE

- Identify list of participants for your defense
- Work with your department to send Zoom Invitations
- Practice your presentation with friends
- Celebrate!



## FIND SOME ONLINE RESOURCES FOR...

- How to set up virtual background
- Getting ready for learning from home
- Dissertation Defense via Zoom

# Online Resources

## Setting up a virtual background

<https://www.theverge.com/2020/3/11/21173608/zoom-video-conference-how-to-virtual-background-greenscreen>

## Getting ready for learning from home

<https://www.elearners.com/education-resources/online-learning/how-to-set-up-a-home-office-for-online-learning/>

## Dissertation Defense Experiences

<https://news.stanford.edu/2020/03/19/stanford-student-presents-phd-defense-virtually/>

<https://today.duke.edu/2020/03/defending-her-dissertation-social-distance>

<https://www.gc.cuny.edu/News/All-News/Detail?id=54426>

## Managing Zoom classroom

<https://blog.zoom.us/wordpress/2020/03/27/best-practices-for-securing-your-virtual-classroom/>

<https://www.youtube.com/watch?v=ntaT7KEcids>

<https://blog.zoom.us/wordpress/2020/03/20/keep-uninvited-guests-out-of-your-zoom-event/>