

# INTEGRATING LIBRARIANS AND LIBRARY RESOURCES INTO YOUR CLASS

What is included?

Updated May 2020

## Contacts

### Research Instruction

### Course reserves

### Course Materials and Research Support

### Affordable Textbooks and Teaching Materials

### Copyright Considerations in Shifting Your Course from In-Person to Online

## Contacts

Your Emory librarians, archivists, and informationists are here throughout the summer to assist you with your own research and planning your classes for fall semester. We are available for remote consultations on research instruction, teaching materials, and copyright. We can also assist with acquiring electronic books and streaming video and audio to support your pedagogical needs. Please feel free to reach out with any questions or requests.

Contact [subject librarians](#) for College of Arts and Sciences and Laney Graduate School

Contact [informationists](#) for Schools of Medicine, Nursing, and Public Health

Contact [law librarians](#) for the Law School

Contact [business librarians](#) for Goizueta School of Business

Contact [theology librarians](#) for Candler School of Theology

Contact [oxford librarians](#) for Oxford College

Contact [rose.library@emory.edu](mailto:rose.library@emory.edu) for Rose Library

## Research Instruction

### Librarian Role in Canvas

Within your Canvas course you can add your librarian or informationist to the class in the Librarian role. Librarians can add content including pages, modules, quizzes, and assignments, participate in discussion boards, comment on student submissions, and message the class or individual students.

### Remote Library Instruction

The Emory Libraries can support you as you are creating a remote, online learning experience for your students. Our [remote teaching portal guide](#) provides information and resources from across the Emory Libraries on how to get support for your course, including ideas and best practices for research assignments in remote learning environments, ways to integrate library resources into your course, and examples of activities you can incorporate in your course to help students develop their research and information literacy skills. You can arrange library instruction for your class in the fall. We can provide both synchronous or asynchronous instruction options and can work with you to determine the best approach for you and your students.

### Research and Course Guides

Librarians, informationists, and archivists at the Emory Libraries can create a [tailored guide](#) for your course. If you are planning to have your students conduct research, or use library resources for any assignment, consider utilizing our research and course guides. These guides can provide your students with information on how to engage with the Libraries, resources, and strategies and tips for conducting research.

Librarians, informationists, and archivists are also available for remote consultations with you as you are planning your course and can meet with your students about their assignments during the fall semester.

### Questions? Need help?

See Contacts listed above.

## Course Reserves

### Electronic course reserves

Electronic course reserves are available to all students in your class regardless of location. If you are interested in posting content (journal articles, book chapters, multimedia, etc.) for which you do not own the copyright, please work through the Course Reserves system, and library staff will assist you with permissions, fair use, and other issues. It is a university requirement that copyrighted content distributed to students be managed through the Course Reserves system.

Once your content is posted, you and your students can access reserves content from within your Canvas course under “Library Course Reserves.” For more information on managing your reserves, please see [Course Reserves for Instructors](#).

### Physical course reserves

If you assign readings in physical reserves, the readings will be available to you and your students on campus fall semester. However, if there are students taking your class remotely, please contact your course reserves unit for assistance moving these readings to electronic course reserves.

**Questions? Need help?**

Please contact your [Course Reserves](#) unit.

## Course Materials and Research Support (E-books, Databases, Streaming Video)

Over the summer, many publishers provided content free of charge to libraries. Unfortunately, most of this free access, denoted as “temporary access” in our catalog [discoverE](#), will cease and be deactivated and removed from discoverE by the end of June.

In response to the move to remote teaching in spring semester, the Libraries have been purchasing and licensing more e-books and streaming audio and video. When searching discoverE for online materials available off-campus, in your search results under “Show only” on the left, select “Full Access Online” to limit the results to online items only, which includes ebooks, ejournals, streaming audio and video. Learn more about [finding, accessing, and downloading e-books](#). Please refer to Emory Libraries’ complete [A-Z list of databases](#), which can be sorted by subject, and includes primary source content, indexes, and full-text content for additional resources.

If you are planning a paper or other research assignment for students learning remotely, please consider whether the students will have sufficient access to online library resources. You can see ideas for crafting a research assignment and integrating library resources into your course at our [remote teaching support guide](#). If you need electronic books and streaming video and audio not currently in our collections, please contact your librarian as soon as possible (see contacts above) to discuss options and make a request. In particular, please let your librarian know if you are in need of streaming video not available in discoverE, so that we can ensure timely access.

**Questions? Need help?**

See Contacts listed above.

## Affordable Textbooks and Teaching Materials

During the transition to remote teaching in the spring semester, many students left campus for spring break without their textbooks. Due to the emergency nature of COVID-19, many of the large textbook publishers offered free online access to their textbooks for the spring semester. However, most of these free offers are ceasing at the end of May. The [Libraries do not buy traditional textbooks](#) nor do we request textbooks from other libraries through InterLibrary Loan (ILL).

If you are considering financial impact and accessibility to teaching materials for your students, there is information available as part of the [Affordable Textbooks and Teaching Materials](#) initiative. One example is [open educational resources](#), which are free and immediately available online.

**Questions? Need help?**

Contact the [Scholarly Communications Office](#) for a [consultation](#).

## Copyright Considerations in Shifting Your Course from In-Person to Online

Many pedagogical and technical issues make the shift from in-person to online teaching challenging, but for once, copyright is not a big *additional* area of worry. Most of the legal issues are the same in both contexts. If it was okay to do in class, it is often okay to do in a fully online classroom environment, especially when your online access is limited to the same enrolled students. There are some exceptions, such as full-length movies, which are covered in the webpage [Copyright Considerations in Shifting Your Course from In-Person to Online](#).

**Questions? Need help?**

Contact the [Scholarly Communications Office](#) for a [consultation](#).